



**NATIONAL  
VOCATIONAL TRAINING INSTITUTE**  
P. O. BOX M 21, ACCRA GHANA TEL: 221725

From: *The Commissioner*  
*Testing Division*

To: *All Regional Co-ordinators*  
*NVTI – Accra*

Ref: *NVTI/TD/GF/GAR/011 (204)*

Date: *15<sup>th</sup> January, 2015*

---

**TRADE TEST AND SECRETARIAL EXAMINATIONS FEES FOR 2015**

Please, find attached the Trade Test and Secretarial Examination Fees and allowances applicable from January 2015 for your further actions.

Take note that only the Online Registration and Result Checking charges have been changed.

Thank you.

**Engr JOHN A OCRAN**  
**(Commissioner of Trade Testing)**

Cc *Executive Director*  
*Deputy Executive Director (F & A)*  
*Head of Audit*  
*Head of Accounts*  
*Controller of Apprenticeship*  
*Head of Apprenticeship*  
*Head of Institutional Training*  
*NTTC/NCTC Chairmen*  
*Testing Division, Head Office (Admin)*

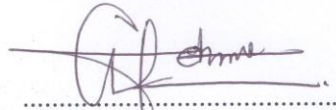


## NATIONAL VOCATIONAL TRAINING INSTITUTE (NVTI)

• P. O. BOX MB 21, Accra • Tel: 0302-518698 / 506890 • Fax: 0302-507661

### TRADE TEST FEES FOR 2015

GRADE	NO. OF COMPONENT	FEES PER COMPONENT	ONLINE REGISTRATION GH¢	ONLINE RESULT CHECKING GH¢	TOTAL FEES GH¢
Proficiency 1	2	11.00	10.00	8.00	40.00
Proficiency 2	2	14.00	10.00	8.00	46.00
Trade Test II	4	11.00	10.00	8.00	62.00
Trade Test I	4	14.00	10.00	8.00	74.00
Certificate 1	5	11.00	10.00	8.00	73.00
Certificate 2	5	14.00	10.00	8.00	88.00
Foundation	4 (5)	11.00	10.00	8.00	62.00
NCC	5	18.00	10.00	8.00	108.00

  
.....  
**COMMISSIONER OF TESTING**



## NATIONAL VOCATIONAL TRAINING INSTITUTE (NVTI)

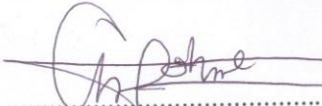
• P. O. BOX MB 21, Accra • Tel: 0302-518698 / 506890 • Fax: 0302-507661

### SECRETARIAL EXAMINATION FEES FOR 2015

GRADE	NO. OF COMPONENT	FEES PER COMPONENT	ONLINE REGISTRATION GH¢	ONLINE RESULT CHECKING GH¢	TOTAL FEES GH¢
Typist	3	9.00	10.00	8.00	45
Stenographer	4	8.25	10.00	8.00	51
Stenographer Secretary	4	13.13	10.00	8.00	70.52
Private Secretary	5	13.50	10.00	8.00	85.5

### ICT EXAMINATION FEES FOR 2015

GRADE	NO. OF COMPONENT	FEES PER COMPONENT	ONLINE REGISTRATION GH¢	ONLINE RESULT CHECKING GH¢	TOTAL FEES GH¢
Level 1	1	45.00	10.00	8.00	63.00
Level 2	4	15.00	10.00	8.00	78.00
Level 3	1 – (7)	45.00	10.00	8.00	63.00 (per component)
Level 4	1 – (7)	50.00	10.00	8.00	68.00 (per component)

  
.....  
COMMISSIONER OF TESTING