



NATIONAL VOCATIONAL TRAINING INSTITUTE
TESTING DIVISION

NATIONAL EXAMINATIONS PROGRAMME FOR THE YEAR 2012

TRADE TEST
MARCH SERIES

- ❖ PROFICIENCY TEST FOR THE GENERAL PUBLIC
- CLOSING DATE FOR REGISTRATION --- 17TH FEBRUARY 2012
- TEST BEGINS AND ENDS --- 5TH – 30TH MARCH 2012

MAY/JUNE SERIES

- ❖ FOR **VOCATIONAL/TECHNICAL INSTITUTIONS ONLY**
- ❖ FOR **AGRIC INSTITUTIONS PRACTICAL ONLY**
- CLOSING DATE FOR REGISTRATION --- 24TH FEBRUARY 2012
- TEST BEGINS AND ENDS --- 29TH MAY – 30TH JUNE 2012 (**THEORY**)
31ST MAY – 29TH JUNE 2012 (**PRACTICAL**)

SEPTEMBER SERIES

- PROFICIENCY TEST FOR THE GENERAL PUBLIC
- CLOSING DATE FOR REGISTRATION --- 27TH JULY, 2012
- BEGINS AND ENDS --- 3RD – 14TH SEPTEMBER 2012

NOVEMBER/DECEMBER SERIES

- ❖ FOR VOCATIONAL/TECHNICAL INSTITUTIONS ONLY
- ❖ FOR AGRIC INSTITUTIONS **THEORY ONLY**
- CLOSING DATE FOR REGISTRATION --- 28TH SEPTEMBER 2012
- TEST BEGINS AND ENDS. --- 20TH – 23RD NOV. 2012 (**THEORY**)
26TH NOV – 7TH DEC 2012 (**PRACTICAL**)
5TH – 7TH DEC 2012 -NATIONAL CRAFTSMAN CERTIFICATE (**NCC**)

FOUNDATION
MAY/JUNE SERIES

- CLOSING DATE FOR REGISTRATION --- 18TH MAY 2012
- THEORY TEST BEGINS AND ENDS --- 26TH – 28TH JUNE 2012
- PRACTICAL --- 29TH JUNE – 12TH JULY 2012

NOVEMBER/DECEMBER SERIES

- CLOSING DATE FOR REGISTRATION --- 9TH NOVEMBER 2012
- THEORY TEST BEGINS AND ENDS --- 27TH – 29TH NOV. 2012
- PRACTICAL --- 29TH NOV. – 13TH DEC. 2012

SECRETARIAL
MAY /JUNE SERIES

- CLOSING DATE FOR REGISTRATION --- 11TH MAY 2012
- EXAMINATION DATE --- 19TH – 22ND JUNE 2012

NOVEMBER/DECEMBER SERIES

- CLOSING DATE FOR REGISTRATION: --- 26TH OCTOBER 2012
- EXAMINATION DATE --- 4TH – 7TH DEC. 2012

INFORMATION COMMUNICATION TECHNOLOGY

MAY/JUNE SERIES

- CLOSING DATE FOR REGISTRATION --- 25TH MAY 2012
- EXAMINATION DATE --- 5TH – 8TH JUNE 2012

NOVEMBER/DECEMBER SERIES

- CLOSING DATE FOR REGISTRATION --- 16TH NOV. 2012
- EXAMINATION DATE --- 11TH – 14TH DEC 2012

LATE ENTRY

1. A PENALTY FEE OF 50 % OF THE REGISTRATION FEE IS CHARGEABLE WITHIN **ONE (1) WEEK** AFTER THE CLOSING DATE OF REGISTRATION FOR EACH EXAMINATION SERIES.
2. NO ENTRY/PENALTY WILL BE ACCEPTED AFTER THE CLOSING DATE OF THE PENALTY PERIOD FOR EACH EXAMINATION SERIES.

ONLINE REGISTRATION CARDS ARE OBTAINABLE FROM ALL THE REGIONAL OFFICES OF THE NVTI TESTING DIVISION. BELOW ARE THEIR ADDRESSES AND LOCATION

REGIONAL OFFICE	ADDRESS	LOCATION	TELEPHONE NUMBER
GREATER ACCRA	BOX MB 21, ACCRA	Pilot Trg. Inst.Kokomlemle	0302229571
CENTRAL	BOX 580, CAPE COAST	Regional Office (Comm. Devt.)	0332133905
WESTERN	BOX 80, TAKORADI	Takoradi Voc. Trg. Institute	0312023381
VOLTA	BOX HP PMB , HO	Labour Office - Ho	0362025070
EASTERN	BOX 348, KOFORIDUA	District Office (Comm. Devt)	0342026211
ASHANTI	BOX 3953, KUMASI	Labour Office - Kumasi	0322026282
BRONG AHAFO	BOX 2462, SUNYANI	Water & Sanitation Office	0352028182
NORTHERN	BOX 53, TAMALE	Labour Office - Tamale	0372022511
UPPER WEST	BOX 22, WA	Labour Office - Wa	0392021389

ON THE INTERNET, VISIT OUR WEBSITE www.nvtighana.org FOR MORE INFORMATION, OR DIRECT YOUR INQUIRIES TO:

**THE COMMISSIONER
TESTING DIVISION
NVTI HEAD OFFICE
P. O. BOX MB 21
ACCRA**

TEL: 0302517436/0302518698

N.B.

All private candidates and institutions should note the following:

- It is mandatory to qualify in a particular level before proceeding to register for the next level.
- Original certificates, results slips or certified true copies of these documents should be submitted for verification at the regional offices before on-line registration.
- All photographs should be duly endorsed by a senior public servant or a reverend minister before acceptance.
- Regional Co-ordinators should also note that non-compliance with the above regulations would render a candidate's registration null and void at the time of processing the result.

NATIONAL VOCATIONAL TRAINING INSTITUTE
TESTING DIVISION

TIME TABLE FOR THE MAY/JUNE 2012 EXAMINATION SERIES

TRADE TEST EXAMS – MAY/JUNE 2012

DATE/DAY	TIME	TRADES TO BE TESTED IN THEEORY
TUESDAY 29 TH MAY 2012	9:00am – 10:00am (Objective Paper)	DRESSMAKING, HAIRDRESSING, TEXTILE HANDWEAVING, CARPENTRY & JOINERY, BUILDING DRAUGHTSMANSHIP, TEXTILE DECORATION, MOTOR VEHICLE MECHANIC, MOTOR VEHICLE ELECTRICAL, PAINTING & DECORATION WELDING, LEATHER WORKS, TAILORING, NEEDLEWORK & CRAFT, MOTOR VEHICLE BODY REPAIRS, GENERAL AGRIC, GENERAL PRINTING, PLUMBING, TILE LAYING
	10:30 – 12:30pm (Subjective Paper)	
WEDNESDAY 30 TH MAY 2012	9:00am – 10:00am (Objective Paper)	MASONRY, BUILDING DRAUGHTSMANSHIP, COOKERY, GRAPHIC DESIGN, WAITING-ON, GENERAL ELECTRICAL, CONSTRUCTION ELECTRICAL, COMPUTER HARDWARE SERVICING, RADIO, TV & ELECTRONIC SERVICING, MAINTENANCE FITTING, CONSTRUCTION MACHINERY MECHANIC, MACHINING, GENERAL AGRICULTURE, REFERIGERATION & AIRCONDITIONING SERVICING & OTHER.
	10:30 – 12:30pm (Subjective Paper)	

CERTIFICATE ONE EXAMINATIONS – MAY/JUNE 2012

DATE	DAY	TIME	AREAS TO BE TESTED
29 TH MAY 2012	TUESDAY	9:00 – 11:00 AM	TRADE THEORY (2 HOURS)
		11:30 – 1:30 PM	TRADE DRAWING (2 HOURS)
30 TH MAY 2012	FRIDAY	9:00 – 10:30 AM	TRADE SC. & CAL (2 HOURS)
		11:30 – 2:00 PM	GENERAL PAPER (2 ½ HOURS)

FOUNDATION CERTIFICATE- MAY/JUNE 2012

DATE	DAY	TIME	AREAS TO BE TESTED
26 TH JUNE 2012	TUESDAY	9:00 – 10:00 AM (OBJ) 10:30 – 12:30 PM (SUBJ)	ENGLISH
27 TH JUNE 2012	WEDNESDAY	9:00 – 10:00 AM (OBJ) 10:30 – 12:30 PM (SUBJ)	ENTREPRENEURIAL SKILLS
28 TH JUNE 2012	THURSDAY	9:00 – 1030 (SUBJ)	MATHEMATICS

CERTIFICATE TWO EXAMINATIONS – MAY/JUNE 2012

DATE	DAY	TIME	AREAS TO BE TESTED
20TH JUNE 2012	WEDNESDAY	9:00 – 11:00 AM	TRADE THEORY (2 HOURS)
		11:30 – 1:30 PM	TRADE DRAWING (2 HOURS)
21 ST JUNE 2012	THURSDAY	9:00 – 10:30 AM	TRADE SC. & CAL (2 HOURS)
		11:30 – 2:00 PM	GENERAL PAPER (2½ HOURS)

TRADE TEST -NOVEMBER/DECEMBER 2012

DATE	TIME	TRADES TO BE TESTED IN THEORY
22ND NOV. 2012	9:00am – 10:00am (Objective Paper)	DRESSMAKING, HAIRDRESSING, TEXTILE HANDWEAVING, CARPENTRY & JOINERY, BUILDING DRAUGHTMANSHIP, TEXTILE DECORATION, MOTOR VEHICLE MECHANIC, MOTOR VEHICLE ELECTRICAL, PAINTING & DECORATION WELDING, LEATHER WORKS, TAILORING, NEEDLEWORK & CRAFT, MOTOR VEHICLE BODY REPAIRS, GENERAL AGRIC, GENERAL PRINTING, PLUMBING, TILE LAYING
	10:30 – 12:30pm (Subjective Paper)	
23RD NOV. 2012	9:00am – 10:00am (Objective Paper)	MASONRY, BUILDING DRAUGHTMANSHIP, COOKERY, GRAPHIC DESIGN, WAITING-ON, GENERAL ELECTRICAL, CONSTRUCTION ELECTRICAL, COMPUTER HARDWARE SERVICING, RADIO, TV & ELECTRONIC SERVICING, MAINTENANCE FITTING, CONSTRUCTION MACHINERY MECHANIC, MACHINING, GENERAL AGRICULTURE, REFERIGERATION & AIRCON. SERVICING & OTHER.
	10:30 – 12:30pm (Subjective Paper)	

FOUNDATION EXAMS – NOV/DEC. 2012

DATE	DAY	TIME	AREAS TO BE TESTED
27 TH NOV. 2012	TUESDAY	9:00am – 10:00am (Obj.) 10:30 – 12:30pm (Subj.)	ENGLISH
28 TH NOV. 2012	WEDNESDAY	9:00am – 10:00am (Obj.) 10:30 – 12:30pm (Subj.)	ENTREPRENEURAL SKILLS
29 TH NOV. 2012	THURSDAY	9:00am – 10:00am (Obj.) 11:00 – 1:00pm (Subj.)	MATHEMATICS

CERTIFICATE ONE EXAMS – NOV/DEC. 2012

DATE	DAY	TIME	AREAS TO BE TESTED
22 ND NOV. 2012	THURSDAY	9:00am – 11:00am 11:30 – 1:30pm	TRADE THEORY (2HOURS) TRADE DRAWING (2HOURS)
23 RD NOV. 2012	FRIDAY	9:00am – 10:00am 11:30 – 2:00pm	TRADE SC.& CAL (2 HOURS) GENERAL PAPER (2 ½ HOURS)

NCC EXAMS – NOV/DEC. 2012

DATE	DAY	AREAS TO BE TESTED IN THEORY
5 TH DEC. 2012	WEDNESDAY	WRITTEN PAPER 1 & 2 (ALL TRADES)
6 TH DEC. 2012	THURSDAY	SCIENCE & CALCULATION AND DRAWING
7 TH DEC. 2012	FRIDAY	RELATED STUDIES

CERTIFICATE TWO – NOV/DEC. 2012

DATE	DAY	TIME	AREAS TO BE TESTED IN THEORY
5 TH DEC. 2012	WEDNESDAY	9:00am – 11:00am	TRADE THEORY (2HOURS)
		11:30 – 1:30pm	TRADE DRAWING (2HOURS)
6 TH DEC. 2012	THURSDAY	9:00am – 11:00am	TRADE SC.& CAL (2 HOURS)
		11:30 – 1:30pm	GENERAL PAPER (2 ½ HOURS)