



# NATIONAL VOCATIONAL TRAINING INSTITUTE

## TESTING DIVISION

### NATIONAL EXAMINATIONS PROGRAMME FOR THE YEAR 2011

#### TRADE TEST MARCH SERIES

- ❖ PROFICIENCY TEST FOR THE GENERAL PUBLIC
- CLOSING DATE FOR REGISTRATION
- TEST BEGINS AND ENDS

18<sup>TH</sup> FEBRUARY 2011  
14<sup>TH</sup> – 25<sup>TH</sup> MARCH 2011

#### MAY/JUNE SERIES

- ❖ FOR VOCATIONAL/TECHNICAL INSTITUTIONS ONLY
- ❖ FOR AGRIC INSTITUTIONS PRACTICAL ONLY
- CLOSING DATE FOR REGISTRATION
- TEST BEGINS AND ENDS

23<sup>RD</sup> APRIL 2011  
23<sup>RD</sup> MAY – 10<sup>TH</sup> JUNE 2011

#### SEPTEMBER SERIES

- PROFICIENCY TEST FOR THE GENERAL PUBLIC
- CLOSING DATE FOR REGISTRATION
- TEST BEGINS AND ENDS

5<sup>TH</sup> AUGUST 2011  
5<sup>TH</sup> – 16<sup>TH</sup> SEPTEMBER 2011

#### NOV/DEC SERIES

- ❖ FOR VOCATIONAL/TECHNICAL INSTITUTIONS ONLY
- ❖ FOR AGRIC INSTITUTIONS THEORY ONLY
- CLOSING DATE FOR REGISTRATION
- TEST BEGINS AND ENDS

7<sup>TH</sup> OCTOBER 2011  
8<sup>TH</sup> NOV. – 2<sup>ND</sup> DEC. 2011

#### FOUNDATION MAY/JUNE SERIES

- CLOSING DATE FOR REGISTRATION
- THEORY TEST BEGINS AND ENDS
- PRACTICAL

13<sup>TH</sup> MAY 2011  
14<sup>TH</sup> – 16<sup>TH</sup> JUNE 2011  
20<sup>TH</sup> – 30<sup>TH</sup> JUNE 2011

#### NOVEMBER/DECEMBER SERIES

- CLOSING DATE FOR REGISTRATION
- THEORY TEST BEGINS AND ENDS
- PRACTICAL

28<sup>TH</sup> OCTOBER 2011  
22<sup>ND</sup> – 24<sup>TH</sup> NOVEMBER 2011  
28<sup>TH</sup> NOV. – 9<sup>TH</sup> DEC. 2011

#### SECRETARIAL MAY/JUNE SERIES

- CLOSING DATE FOR REGISTRATION: SECRETARIAL
- EXAMINATION DATE

23<sup>RD</sup> APRIL 2011  
23<sup>RD</sup> – 25<sup>TH</sup> MAY 2011

#### NOVEMBER/DECEMBER SERIES

- CLOSING DATE FOR REGISTRATION: SECRETARIAL
- EXAMINATION DATE

22<sup>ND</sup> OCTOBER 2011  
8<sup>TH</sup> – 10<sup>TH</sup> NOVEMBER 2011

**INFORMATION COMMUNICATION TECHNOLOGY**  
**MAY/JUNE SERIES**

- CLOSING DATE FOR REGISTRATION 6<sup>TH</sup> MAY 2011
- EXAMINATION DATE 31<sup>ST</sup> MAY – 3<sup>RD</sup> JUNE 2011

**NOVEMBER/DECEMBER SERIES**

- CLOSING DATE FOR REGISTRATION 28<sup>TH</sup> OCTOBER 2011
- EXAMINATION DATE 15<sup>TH</sup> – 18<sup>TH</sup> NOVEMBER 2011

**LATE ENTRY**

1. A PENALTY FEE OF 50% OF THE REGISTRATION FEE IS CHARGEABLE WITHIN **ONE (1) WEEK** AFTER THE CLOSING DATE OF REGISTRATION FOR EACH EXAMINATION SERIES.
2. NO ENTRY/PENALTY WILL BE ACCEPTED AFTER THE CLOSING DATE OF THE PENALTY PERIOD FOR EACH EXAMINATION SERIES

ON-LINE REGISTRATION CARDS ARE OBTAINABLE FROM ALL THE REGIONAL OFFICES OF THE NVTI TESTING DIVISION. BELOW ARE THEIR ADDRESSES AND LOCATION

<b>REGIONAL OFFICE</b>	<b>ADDRESS</b>	<b>LOCATION</b>	<b>TELEPHONE NUMBER</b>
GREATER ACCRA	BOX MB 21, ACCRA	Pilot Trg Inst. -Kokomlemle	0302229571
CENTRAL	BOX 580, CAPE COAST	Regional office (Comm. Devt)	0332133905
WESTERN	BOX 80, TAKORADI	Takoradi Voc. Training Inst	0312023381
VOLTA	P. M. B. , HO	Labour Offcie - Ho	0362025070
EASTERN	BOX 348, KOFORIDUA	District office (Comm. Dev't)	0342026211
ASHANTI	BOX 3953, KUMASI	Labour Office - Kumasi	0322026282
BRONG AHAFO	BOX 2462, SUNYANI	Water & Sanitation Office	0352028182
NORTHERN	BOX 53, TAMALE	Labour Office - Tamale	0372022511
UPPER WEST	BOX 93, KALEO- WA	St. Basilides Voc. - Kaleo	0248256932

ON THE INTERNET, VISIT OUR WEBSITE [www.nvtighana.org](http://www.nvtighana.org) FOR MORE INFORMATION, OR DIRECT YOUR INQUIRIES TO:

**THE COMMISSIONER**  
**TESTING DIVISION**  
**NVTI HEAD OFFICE**  
**P. O. BOX MB 21**  
**ACCRA**

**TEL: 0302518698/0209179709**

**N.B.**

All private candidates and institutions should note the following:

- It is mandatory to qualify in a particular level before proceeding to register for the next level.
- Original certificates, result slips or certified true copies of these documents should be submitted for verification at the regional offices before on-line registration.
- All photographs should be duly endorsed by a Senior Public Servant or a Reverend Minister before acceptance.
- Regional Co-ordinators should also note that non-compliance with the above regulations would render a candidate's registration null and void at the time of processing the result.